

National Rendezvous & Living History Foundation

June 16th, 2004 - 7:30PM (Eastern Daylight Time)- Phone Conference/
Board of Directors Meeting - Minutes - Page 1 of 9

Meeting Called to order 7:34 Pm (EDT)

Chair's Comments, Announcements & Assignments:

The Chair welcomed the Guests in attendance. The Chair then asked that all Delegates conduct themselves in a manner that displayed consideration and respect for the other Directors and Delegates in attendance. The Chair then announced that Mr. Bill Irons has been appointed by the NMLRA to replace Mr. Jim Trammel. The Chair extended his thanks to Mr. Trammel for his years of good service. Mr. Irons was in attendance for the phone conference and was welcomed to the Board.

Individuals Present:

Jan Winans (Chair)
 Jay Hando (Vice-Chair) Jim Badders (Del)
 Father Thomas (Sect.) Ken Eldredge (Del)
 Joey Hall (Terse.) Marsha Fountain (Del)
 Jack Beville (Bd.) (Arrived late) Danny Gichner (Del)
 Jim Moody (Bd.) (Left Early) Dave Pitney (Del)
 Dick Bennett (Bd.) Ken Weglarz (Del)
 Bill Irons(Bd.)

Number Required for a quorum=6 Directors - Yes - (with 7 being in attendance)

Others:

_____ (Parliament) Carlton Brinker-ONW-04 Booshway
 Linda Blizard (Acct. Mange.) Rob Kellogg-NE-04 Booshway
 Rick Blizard (Quartermaster) John Schmidt-MW-04 Segundo
 John Miller-NMLRA Ex. Director
 Mike Pullins-Trade Committee Chair

Minutes of the April 4th & 9th Meetings were Read & Approved -Unanimously

A Treasurer's Report was Read into the record as follows:

The Following figures are as of May 30th, 2004

Cash Available:

Money Market -\$3,960.00
Deposits in June - \$11,700.00
Pre-Regs. On hand Approx. - \$5,000.00
Total= \$20,660.00

Checking Accounts:

Business Checking = \$9,910.44
Midwest = \$1853.40

Southeastern = \$1,929.76

Northeast = \$2,048.89

Eastern = \$218.46

Old Northwest = \$1,414.21

Outstanding Bills:

Old Northwest - \$700 - Medallions

Old Northwest - ??? - Event Necessities (wood, water, port-a-pots, etc.)

Old Northwest - ??? - Other Event Costs

North Eastern - ??? - Payments on Event Necessities

Other Reports:

1. Account Manager Report - Our Account Manager gave and up-date on the Status of the Office operations and Read a statement into the record. (See Appendix A for this Statement)
2. Quartermaster Report - Our Quartermaster gave and up-date on the Status of the Foundation Equipment. All except one bundle of tent poles were returned from the Southeastern - all other Equipment in Good Order and ready for use. There will be a need to purchase Hooter Blind material before the Eastern. A request and report of costs would be forthcoming before any purchase would be made.
3. Director of Staff Development and Operations Report - The process of posting the position of Account Manager has been more time consuming than expected. Several of the people who have inquired have had problems following the procedure. Several of the previous projects have had to be placed on hold to devote more time to the Accounts Manager project. A question regarding the ADA Program was raised and a "straw poll" was taken of all Delegates and by consensus it was agreed that the standards for the ADA program should go into effect immediately.
No other issues or projects that the Director of Staff Development had been involved with were discussed at this time.

Rendezvous Status Reports for 2004 & 2005

1. Southeastern - Jan/Marsha
 - a. Marsha reviewed some of the issues from the 04-southeastern event
 - b. 05-event - Jan gave a positive report on the developments of the 05 Southeastern event.
 - c. 06-event - Marsha reported positively about the 06-Event
2. Old Northwest - Dave/Jim
 - 04-event - Jim briefly highlighted some of the developments concerning the 04-Old Northwest event. Since Mr. Carlton Brinker was present some of the concerns regarding the outstanding bill were addressed to him. In general much work needs to be accomplished in the next few weeks - it was requested by Jim Moody that some of the other Delegates please help out with the Foundation Office since he will not be able to be in attendance for the full event. Both Jim Badders and Dick Bennett indicated they would be at the event for at least a portion of the time and would be willing to assist as much as they were able.

Comment by the Chair:

A statement of Concern by the Chair regarding the O4 ONW event to the NRLHF Board of Directors

Dated: Saturday June 12, 2004

Subject: ONWPR

Within the last several months this Board has taken a number of actions related to the subject which when taken collectively lend a certain amount of positive support for the ONWPR. I did and still do support the measures we have taken to support this event and insure it's success.

There are considerations that I would point out to you that could materially effect the positive outcome of this event:

1.As of this writing there exists no complete and accurate land-use agreement between the landowner and the Foundation, this in spite of repeated contacts with the Delegates from the ONW, and the event Booshway.

2.Because of this condition (number 1 above) the Booshway has not been issued a checkbook so that he can continue to do business.

3.The Foundation office has received a bill for the medallions for this event in the amount of \$701.90 and is due and payable by June 19, 2004 (30 days after the date of the invoice) and without a request from the Booshway to pay or to deny the bill and no confirmation that the medallions have been received.

4.There are no contracts on file at the Foundation office for any type of service, which would indicate that any type of business is being conducted. This condition could lead to a situation where the Foundation is liable for the payment of bills that the Foundation does not even know about.

5.This event does not have (though one has been promised several times) a working budget that reflects the net pre-registrations to include a number of gate registrations that history would reflect. The net status of these conditions is that we have an event set to open in 13 days and communication of even a basic nature does not exist. This situation is best described as "out of control". Not unmanageable, but certainly out of control.

6.The one highlight that was discovered in the course of my search for information was that there exists a Booshway by the name of Carlton Brinker that appeared rather knowledgeable, personable, helpfull and seemed to have a firm grasp of the situation that is refreshing. When we discussed the several needs (as listed above) he had ready answers with clear timetables for completion and a certain determination that I find refreshing. Does anybody know if he is interested in working as a Delegate?

05-event - No discussion of this event took place

3. Northeast - Ken/Ken

04-event- Since Rob Kellogg was in attendance Mr. Weglarz asked him to give an update report. The event has excellent numbers or pre-registrations and all is going well

with the event preparations. Several of the Board Members expressed the thanks to Mr. Kellogg for the excellent Job he was doing and the outstanding service he had provided for the Foundation.

05-event-No site for this event has been found - there is a candidate considering to make a proposal but has not been able to find a usable site at this time.

4. Midwest - Jay/Fr.Thomas

a. 04-event- Despite the difficulties present by Mr. Daugherty's having to step aside the event seems to be progressing well. Mr. John Schmit the event Segundo was in attendance and was invited to answer any questions.

b. 05-event- The Budget and Event Flyer have been submitted with some changes being needed. It has been difficult to make contact of late - Father Thomas will continue to try to win the game of phone tag.

c. Possible 06-event in Upper Michigan- the proposed site has been inspected and found suitable. This proposal will now be presented to the Participants at the O4-Event for their approval.

5. Eastern - Jim&Danny/Jack&Joey

a.04-event - This Event is progressing well and all should be ready by September.

b.05-event - There are some problems with this events budget that has been submitted twice already - the regions Delegates will continue to work with the Booshway on this issue.

Unfinished (Old) Business:

1. Review of 2004-Budget - This issue was not taken up and was postponed to a future meeting.

New Business:

1. Proposal #1 - The Motion to establish a "New Participant/Sponsors" Program was made by Father Thomas and 2nd by Jay Hando. After some discussion and questions concerning the working out of the details for implementation the motion Passed unanimously (The Complete Proposal has been attached under Proposed Motions)

2. Proposal #2 - The Motion to approve the Request from the Ohio 4-H for a \$750 Grant was made by Jim Moody and 2nd by Father Thomas - after some questions and discussion this motion Passed unanimously. The Secretary was directed to see that a Letter was sent to the 4-H program requesting a Follow-up Report on how this money was used to advance their program and the benefits it achieved. Also the Secretary was to develop a public notice indicating the Foundations support for this program. (The Complete Proposal has been attached under Proposed Motions)

3. Proposal #3 - The Motion to approve the New Statement of Ethic for the Foundation was made by Dick Bennett and 2nd by Father Thomas. After some clarification by Mr. Bennett as how the enforcement of these Standards would be implemented the motion was passed unanimously. A question was raised if these Standards also applied to the E-Group posting and Mr. Bennett stated, "Starting Now - they do!" (The Complete Proposal has been attached under Propose Motions)

Committee Announcements/reports:

1. Account Manager - Linda Blizard - This report was previously report in these minutes.
2. Budget & Accounting - Mr. Hall was not in attendance - no report was given.
3. Ethics - Dick Bennett - the Motion on the New Code of Ethic was established as previously reported in these minutes
4. NRLHF E-Group - Chuck Hamsa - No Report Given
5. Funding - (NONE)
6. Legal Advisor - Jeff Scroggins - No Report was Given
7. Public Relations & Advertising - Ken Weglarz - No report was given
8. Parliamentarian - (NONE)
9. Quartermaster - Rick Blizard - This report was previously reported in these minutes.
10. Range Oversight -Jim Morrison - No Report was Given
11. Rules of Rendezvous - Paul Kubich - No Report was Given
12. Staff Development - Jack Beville - This Report was previously reported in these minutes.
13. Strategic Planning - Dick Bennett - No Report was Given
14. Seminars - Suzanne Hoelscher - No Report was Given
15. Trade & Commerce - Michael Pullins - No Report was Given
16. Web-site - Rick Blizard - No Report was given

Other Issues:

1. Father Thomas asked if the Board would consider the establishment of a New Event tentatively to be named: "The NR&LHF-Great Lakes Voyageur Rendezvous"? A straw poll of the Delegates was taken and it passed unanimously. Mr. Badders, Mr. Bennett and Father Thomas are to confer to consider alternative ways this event could be structured under the Foundation's auspicious.
2. Mr. Bennett raised the question of needing to Recruit/Post in Muzzle Blast the need for people to serve on the various Foundation Committees. Father Thomas was directed to see that such a posting was placed.
3. Mr. Badders stated that he would work on the development of Guidelines for accepting future Grant Requests.
4. Mr. Badders asked about the status of the Bonding for our event Clerks - Mr. Beville is working on this issue and currently is waiting for a reply from the Bonding Company.

In Closing the Chair once again thanked the Directors and Delegates for all their work. A special Thanks was extended to all the Guests and Visitors for joining in on the Phone Conference.

The Meeting adjourned at 9:40Pm (EDT)

Proposals Motions as Submitted:

Proposal #1 - A Motion to establish a "New Participants/Sponsors" Program

MOTION: By: Father Thomas Seconded by: Jay Hando

Background:

The importance of bring New Participants into the "Rendezvous World" has long been recognized by the Board of Directors for some years. From the very 1st year of the Foundation attempts were made to institutionalize some type of program but its demise was always due to the lack

of volunteers to help in maintaining such a program. At the 2004-Southeastern "Open Forum Meeting", 12 of the 38 individuals that spoke indicated the importance of establishing such a program. To that end I move that the Board of Directors Authorize the establishment of a "New Participants/Sponsorship Program" at a grant of \$10.00 Credit to be awarded to each Rendezvous Participant who brings with them a "New Adult Participant" to one of our Regional Events. (The specificity of the Qualifications and Validation Procedures to be worked out by our Central Office and to be published in the various mass publications for our participants to read.)

Organizational Impact:

The benefit of such a program would be to bring "New Participants" to our events with a minimum of administrative man-hours invested on the part of the Foundation in coordinating or administering the program. All individuals involved would be "self-selective" and all personal arrangements will be left to the "New Participant" and the "Sponsoring individual involved. All of this can be accomplished with a minimum of cost to the Foundation.

Financial Impact:

All costs for this program will be on an individual basis for each "New Participant" at the rate of \$10.00 for each Adult individual, while the increase in income for the Foundation would be at the rate of \$25.00-\$35.00 per individual. It is estimated the total cost for the program should be less than \$250.00 a year, while the increase would be approximately \$350-\$450 on an annual basis.

Required Action:

Upon approval of this proposed program by the Boar of Directors the following steps would need to be taken:

1. A procedure for registering and validating "New Participants" and their Sponsors will need to be developed.
2. A Sponsorship/New Participant Registration Form will need to be developed for administrative purposes.
3. A computerized Data Base will need to be developed of our "New Participants" and "Sponsors" to allow for a quick reference and validation of awarding the \$10.00 Credit.
4. A participant Credit Form of \$10.00 in value will have to be developed to "Reward" those participants who serve as "Sponsors" in bringing New Participants to our Events.

5. A Program Description (News Article) will need to be written and published in Muzzle

- Blast and Smoke & Fire News to make our participants aware of the New Program.
6. The New Program should be implemented at the 2005-Sputheastern Event with the "Foundation Office" being the initial point of contact and the "Delegate In-Charge" being the initiating Foundation Official.
 7. The Foundation Secretary and Account Manager will be charged with the responsibility to formulate the needed documents and the public Announcements for the program.

Date Submitted: 6-12-04 Date Approved: 6-16-04

Proposal #2 - Request from the Ohio 4-H for a \$750 Grant to establish a "Living History Program" as part of their Black Powder Shooting Sports Program.

Motion By Jim Moody Seconded by Father Thomas

June Meeting Agenda Cont. .
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- 1) Background: The Ohio 4-H has sent a request to both our Foundation and the NMLRA for a request of \$750 to help in covering the cost of establishing a "Living History Program" as part of
- 2) their Shooting Sports Program. This would be to help cover the costs of training 4-H leaders as for a 2 and 1/2 Day training program concerning Re-enacting and Living History on October 22-24, 2004. The leaders of this program seem to be Dean Freund and Debbie Findsley. There has been no request for workers or help in running the program - only financial assistance. If the Funding is granted it would reduce the fee for participants from an expected \$153.00 per participant to around \$75.00 per participant. Be it moved that the Foundation Accounts Manager be directed to send a check of \$750.00 in support of the Ohio 4-H Living History Program
- 2) Organization Impact: This would help get our Foundation name as a support of this program and would make it possible for this program to be held. Such a program will only help further the stated goals of the Foundation.
- 3) Financial Impact: A \$750 one time expenditure.
- 4) Action Required: Upon approval of this motion the Accounts Manager will be directed to send a check for \$750 to the Ohio 4-H Shooting Sports Program in support for their Living History program.

Date Submitted: 6-12-04 Date Approved: 6-16-04

Proposal #3 Proposed Establishment of a Code of Ethics for the Foundation

Motion: By Dick Bennett Seconded by Father Thomas

Back Ground:

For a number of years the Foundation Board of directors have directed past Board Members to work on the establishment of a Code of Ethics for the Foundation Similar to that of the NMLRA. With the Current appointment of Mr. Dick Bennett as the Foundation's new Ethics Chairperson this task has now been accomplished. It is here-by Moved to accept the Code of Ethics as printed as the Official Code of Ethics for the NR&LHF. (See the Appendix B Complete set of Ethics)

Organizational Impact:

This code of ethics will make clear the standards and responsibilities that are expected of all participants and leaders of the Foundation. It sets a standard by which the behavior and conduct of individuals are expected to follow:

Financial Impact: Minimal expect for the duplication and distribution of the Printed code.

Required Action:

Upon the passing of this motion the Code of Ethic will need to be printed and Distributed to the Membership.

Date Submitted: 6-12-2004 Date Approved 6-16-04

(Appendix A)

Statement by the Accounts Manager:

6/16/04

To the Foundation Board

Linda Blizard

AuburnW.V.

Dear Sirs,

Over the years there have been many personal attacks on me, and my integrity.

The most recent ones have been over the inter-net, NRLHF E-Group and this week at the NMLRA, Friendship, Indiana.

People can say what they want to, I guess?

But there comes a time when words fall under legal categories of slander and liable.

The most recent attack has come about my personal income tax. My Taxes are not paid. This is the Truth Gentleman.

My personal income taxes have been extended. This is totally legal!

This is more information than any of you have a right to know.

If any person has gone into my tax records then this is a Federal Offense . . .

And I will be contacting the IRS and have them do a search of my records and I will follow-up if I find any wrong doings.

Thank you for your time.

Linda

(Appendix B)

Proposed NR&LHF Code of Ethics:

The participants of the NR&LHF expect of each other unfailing honesty and respect for the dignity and individuality of human beings. To this end, the participants of the Foundation subscribe to the following principles:

Each Individual shall endeavor to:

- 1.) Respect the authority and follow the directives of the Board of Directors and Rules and Regulations of the NR&LHF recognizing at all times that each member is an extension of the Foundation.
- 2) Respect the civil and legal rights of all individuals.
- 3) Serve each task with the good of the Foundation in mind with no purpose of personal gain.
- 4) Encourage relationships with associates of such character to promote mutual respect within the Historic Re-enactment and Black-powder Shooting Sports such to improve the quality of its service.
- 5) Respect the importance of all elements of the historic Re-enacting and Black-powder Shooting Sports and cultivate a professional cooperation with each segment.
- 6) Share information with the public with openness and candor.
- 7) Be diligent in his/her responsibility to record and make available for review any and all information, which could contribute, to sound decisions affecting the Foundation or the public safety.
- 8) Report without reservation any corrupt or unethical behavior, which could affect either a member or the integrity of the NR&LHF.
- 9) Maintain the integrity of private information.
- 10) Clearly distinguish between those public statements that are personal views and those that are statements and positions on behalf of the NR&LHF.
- 11) NOT discriminate against any member, prospective member or employee on the basis of race sex, creed, or national origin.

Individuals in positions of Trust Shall:

1. Not use their official positions to secure privileges or personal advantages.
2. Not make statements critical of members or Foundation Committees unless these are constructive in purpose.
3. Not permit personal interests to impair in the least degree the objectivity, which is to be maintained in their official capacity.
4. Not use their official position to promote any partisan political position.
5. Not accept any gift or favor of a nature, which implies any obligation, which is

inconsistent with the free and objective exercise of responsibilities.

6. Make all appointments, promotions, or dismissals only on the basis of merit and not in the furtherance of partisan political or personal interest.

Enforcement Procedures:

The Ethics Committee Chairman or other officer appointed by the Chairman will investigate reports of violations of the Code of Ethics. A written report with the results of the investigation shall be given to the Secretary and the member accused of the violation of the Code of Ethics.

All members shall be subject to the code of Ethics as adopted by the Board of Directors. The Bylaws of the Foundation shall supersede the Code of Ethics if any conflict between them occurs.

(The End)

The End of the Minutes for the June 16th,2004 NR&LHF Meeting

Respectfully Submitted,

Father Thomas

NR&LHF-Secretary