

**NRLHF Meeting
September 28, 2017**

Welcome – the meeting was called to order at 9:40 a.m.

Roll call:	NEPR Delegate	Jim Penland - Chairman - Present
	NEPR Delegate	Karen Fuller - Present
	ONW Delegate	Vicki Johnson - Present
	ONW Delegate	Henry Felder - Excused
	EPR Delegate	Melissa Adams - Present
	EPR Delegate	Jerry Heister - Present
	CoD Delegate	Vacant
	SEPR Delegate	Greg Bagshaw - Director Public Relations - Present
	SEPR Delegate	Robert Woody - Excused
	Mark Adamik, Jr.	Parliamentarian - Excused
		Dan Duhamel - Quartermaster - Present
		Beverly Heister - Business Office - Present
		Andy Huey – Treasurer - Present

IS THERE A QUORUM? (6 Delegates needed) – Yes, there is a quorum.

At this time Mr. Penland stated he would like to open the floor to public comment.

Tom Conroy stated the staff has done a superb job and thanked everyone who participated to do an excellent job.

Jackie Fischer spoke of declining attendance at events and noted the last few years the average age was 65. She said more should be done to make more young people aware and encourage them to attend as well as taking into account the needs of the older attendees. As a result of more aging attendees utilizing RV's and campers she suggested more thought be given to the placement of the modern area to more readily provide access to the actual camp. She was disappointed that the number of port-a-johns in the modern area was limited as well as potable water. Ms. Fischer also suggested taking advantage of local news media to advertise the event at no cost. She congratulated reaching out to school children and providing them the ability to witness a rendezvous. Ms. Fischer suggested a check list be provided to those organizing an event that would help in these areas.

Mr. Heister said many individuals organizing events are new to this and although receive the manual are still unsure of what to do. Mr. Duhamel spoke of his setting up informal discussions at the Old Northwest that helped in this area. Mr. Bagshaw said at the Southeastern Rendezvous a "Foundation 101" seminar is given; the manual is reviewed so people have a clear understanding of what has to occur. He suggested Mr. Woody is capable of assisting with this. Mr. Heister said several Eastern Primitive Rendezvous offered seminars, however, no one attended them. He will spend as much time as necessary with new staff to make the event successful. Mr. Heister spoke of Jerry Haskins as being a potential individual to assist with sharing this knowledge. Mr. Duhamel said the Boosway and Gate Captain are the most visible to public and are important as these are the first faces seen by attendees. Mr. Penland said one bad interaction makes a big difference and expressed the importance of making people happy to attend.

Mr. Penland thanked Ms. Adams for the survey she is doing to find out what areas may need to be changed and to provide valuable information.

Mr. Conroy spoke of the problems that period correct footwear and inquired whether the rules

could be revisited to indicate period correct footwear is encouraged. Mr. Penland said it is encouraged but safety is also important. Mr. Bagshaw said placing "Shoe Goo" on the soles helps to keep from slipping. Mr. Conroy spoke of Crepe Sole Poppins also work. Mr. Duhammel said he would not like to change the rules as he believes if it is not included no one would make the effort to be period correct. If problems exist in certain areas such as gun ranges it is the officer's option to allow an exception. Mr. Heister also said he would be troubled relaxing rules as it would quickly go away from what the goals are.

Ms. Adams noted the landowner, Mr. Hotchkiss, 2019 EPR has expressed an interest in having another event on this location but was told not to let people know at this time until it is approved.

Approval of the "Minutes" of the January 8, 2017 minutes was tabled until later in the meeting.

Treasurer Report

Mr. Huey provided the following report:

Checking - \$21,925.62

Savings - \$15,599.14 (with adjustments to be made)

Booshway Bucks - \$17,941.50 (before EPR; \$2,242.36 difference to be adjusted from Checking to Savings) He noted there have been discussions of what is on hand versus what is in savings; this is still the same. There is \$3,500 for the EPR with \$295 Booshway Bucks on hand. He said there is one issue he is hoping to get redeemed at the Southeastern. He is in the process of trying to go back further in the records to determine the differences to ensure what is redeemed is covered. At this time there is \$17,000 in circulation.

Mr. Huey said staff from the Old Northwest tried to utilize an online mobile app but will be mailing the information instead. Following the checks written, reimbursements for the AED, trailer, and EPR catered event (\$4,100 less tax with a ten percent gratuity for a total of \$4,278.01, which is below budget). The checking account is \$17,013.10 balance. Although the balance is lower than last year this has payments out for other events that had not yet been paid last year.

At this time a brief discussion occurred regarding the 2016 Northeastern profit and loss statement. It has not been completed due to the lack of receipts. This event was co-sponsored by the town and unfortunately not all paperwork was forwarded. Mr. Bagshaw suggested having the town sign a receipt for the items missing. Mr. Huey said he is not able to base his paperwork on more than what has been provided.

It was MOVED by Mr. Bagshaw, seconded by Mr. Heister, and unanimously adopted by voice vote of members present, to send a letter to the 2016 Northeastern Clerk requesting she produce receipts and explanation of how to produce and account for the expenditures of an event.

Mr. Heister reiterated it should be no receipt, no funds. Mr. Bagshaw said the Clerks carry the checkbook and receipt book and it should not be an issue. Mr. Duhamel asked if the Northeastern has the same Clerk as previously; given the problems he would not like to have that happen. Ms. Heister said the rule book indicates that a receipt is necessary and the appropriate budget line was to be noted as well as information on what the expense was for. The Treasurer did not issue a check unless all information was provided. She said a receipt should not be accepted without the information.

Mr. Huey requested approval of expenses for the Treasurer in the amount of \$100 for office supplies.

It was MOVED by Mr. Bagshaw, seconded by Ms. Fuller, and unanimously adopted by voice

vote of members present to approve \$100 budget line for office supplies for the Treasurer. MOTION APPROVED.

Mr. Duhamel said that Mr. Huey took over the financials at the Eastern Primitive Rendezvous; the Chair needs to approve all items. Mr. Huey said the banks were as all is good at this time. Ms. Adams said PNC was helpful and is widely spread. Mr. Bagshaw suggested there be discussions regarding subaccounts. The Charter and Bylaws signature sheet is showing Mr. Heister listed with Wells Fargo.

It was MOVED by Mr. Bagshaw to have a summary of a switch to PNC if feasible. Mr. Bagshaw then withdrew his motion.

It was MOVED by Mr. Heister, seconded by Ms. Johnson, and unanimously adopted by voice vote of members present, to accept the Treasurer's Report. MOTION CARRIED.

Quartermaster Dan Duhamel

Mr. Duhamel spoke of the trailer equipment having moved and he has set up all necessary for repairs. A small leak was taken care of at the NEPR site. He noted Ms. Adams purchased 3-D targets to be added to inventory. He expressed concern that Booshways are not contacting him to set up for delivery of the trailers and he ends up chasing them. He would like to see them either e-mail or phone to make arrangements. There was a savings when transporting the trailer from Vermont to this event. He said many ask about the inventory, which was set up so that the delegate in charge would keep the list and forward an updated one. Not once has he seen this happen for the large trailer.

The small trailer is back for the Old Northwest without problems. He does not believe it has any major issues other than to consider purchasing tires. Mr. Penland asked about the bearings and was informed that they are greased and the axle was replaced four years ago. The person who took the trailer from North Caroline to Vermont said putting grease in each bearing before going far up the road. Most of the drivers hired provide reports on any issue. The latest bill was \$400. Mr. Bagshaw asked about the wheels being a problem and was told that although the trailer ran through a creek the bearings and grease are marine level and should not be an issue.

Mr. Duhamel said the large quantity of burlap had been stored in his father-in-laws garage. He had requested it be removed, however, it was possible. As a result, the burlap was taken to auction and a check will be sent to the Treasurer. It is not yet know the amount received. Whatever burlap is in the trailers is all there is.

Mr. Penland reported a water pump was purchased and donated to the Foundation. It will not be transported with gas in it; it has been used and works very well as a self-contained unit. Mr. Hotchkiss said he has water buffalos he could offer.

Mr. Duhamel will make sure the trailer will be delivered to the Southeastern and that the AED is properly stored over winter. He is willing to work with another Quartermaster but would like to step down from the position. He is currently very active with local camps.

It was MOVED by Ms. Adams, seconded by Mr. Penland, and unanimously adopted by voice vote of members present, to approve the Quartermaster's Report.

Secretary Report Karen (recording Sec.) Ms. Fuller did not have a report at this time.

The Board recessed for five minutes.

Open session resumed.

Roll call:	NEPR Delegate	Jim Penland - Chairman - Present
	NEPR Delegate	Karen Fuller - Present
	ONW Delegate	Vicki Johnson - Present
	ONW Delegate	Henry Felder - Excused
	EPR Delegate	Melissa Adams - Present
	EPR Delegate	Jerry Heister - Present
	CoD Delegate	Vacant
	SEPR Delegate	Greg Bagshaw - Director Public Relations - Present
	SEPR Delegate	Robert Woody - Excused
	Mark Adamik, Jr.	Parliamentarian - Excused
		Dan Duhamel - Quartermaster - Present
		Beverly Heister - Business Office - Present
		Andy Huey - Treasurer - Excused

Reports on past and future Rendezvous – Delegate in Charge

CoD-17 Dan Cain Toronto, OH May 19-22 Booshway – Mark Rebres

It was reported that Mr. Cain's time expired and noone ran. Mr. Duhamel said there were between 44 to 46 campers, which is normal. Two new attendees came and there were approximately sixty students with thirty chaperones that attended the event. Ten stations were set up to educate those in attendance and all had a good time. Following the tour one family brought their family in on Saturday as well. He is in contact with them and will be in continued contact with them. No delegate election took place.

Ms. Adams said she has been speaking to people and they would like to see Ed Stout appointed as delegate. Mr. Stout had to leave the EPR event yesterday but did state is would accept if chosen. Mr. Heister said the Board could appoint Mr. Stout for the remainder of Mr. Cain's term. Mr. Duhamel said Mr. Stout expressed an interest to run when that is complete. Mr. Duhamel said he with Mr. Rebres' assistance were working on closing out the books and cutting a check. This has not yet been completed and the funds are locked until they can get together to finalize. He apologized for not having this completed as of yet; the event did make money. Mr. Heister expressed concern and noted the funds should be kept with the Treasurer of the Foundation as outlined in the guidelines for a 501c3 business. Mr. Duhamel said all funds were out of pocket and all receipts and reimbursement records are kept. Mr. Heister said he knows the staff is honest and that it is a matter of having the funds go through the Treasurer. Mr. Duhamel said the profit is approximately \$800 compared to the \$770 last year. Mr. Heister said the same rules should apply to this event as others. Mr. Huey suggested a subaccount with PNC would provide the desired outcome.

CoD-18 Ed Stout Toronto, OH May 18-21 Booshway – Mark Rebres

Mr. Duhamel reported the event would be captained by Mr. Rebres and he and Ms. Johnson would continue to work as staff. The schools will be contacted as well as others to advertise the event. It was noted the Corps of Discovery was intended to be a pilot program designed to increase numbers of attendees. It has never lost money and that the staff is willing to work with others if desired.

ONW-17 Henry Felder Glenkoe, KY June 23-30 Booshway: Larry Elliot

Ms. Johnson said this is not a very big event. She believes the paperwork has been turned in and is good. She said it is a good site and are looking to go back to it in the future. She is not certain about changes in how the owners will look at it. There were 60-70 attendees. Mr. Heister said the

previous time was not good.

ONW -18 Vicki Johnson Seven Eagles, Ohio June ??? Booshway – Jaret Nye

Ms. Johnson is meeting regularly with Mr. Nye and is looking at primitive hooters which may save money. The wood needs to be cut and the land contract is complete. The issue they will have is parking that will be down the road from the location and finding assistance with it.

ONW-19 Henry Felder ? June ??? Booshway - ??????????

There is nothing up on this event as of yet. Mr. Felder said he is wanting assistance with the event. It is not believed locating a site would be an issue.

NEPR17 Jim Penland Pawlet, VT June 14-22 Booshway- Sarah Fisher

Mr. Penland reported there were over 100 more than pre-registered. He obtained a water tank with over 1,000 gallons of water on site. Ms. Fisher reported it appears all bills have been submitted and paid and the event made approximately \$1,300.

NEPR 18 Karen Fuller Orrington, ME July 15-22 Booshway – Perley Urquhart

Mr. Heister believes there will not be 400 in attendance. It was noted the brochure was approved but it did not include a note that the feast was included or that modern camping was available. Ms. Fuller and Mr. Penland noted that there is still work to be completed on the budget and have been speaking to Mr. Urquhart in that regard.

NEPR 19 Jim Penland Pawlet, VT July ????? Booshway – Sarah Fisher

Mr. Penland said the landowner agreement is completed. There may be a \$1,000 landowner fee due to medical issues unlike previous events. The ice issue will be rectified.

Mr. Heister said Neil Ross has stated High Tor may be available. There is interest to have another event at the site and Mr. Ross offered his assistance.

EPR 17 Melissa Adams East Smithfield, PA Sep 22-30 Booshway – David Wells

Ms. Adams expressed appreciation to all that have helped Mr. Wells. Issues are keeping up with the ice, there are four back up Suppliers working on this. In addition there have been some complaints regarding hooters; people are doing the best they can at this time. There are over 670 attendees and regular serving is taking place. With regard to service dog issues, Ms. Adams contacted the ADA and with their advice and guidance sent a letter that the animal in question cannot attend events. The owner was upset and said they would no longer participate. Each service dog has different rules based on training. If a trained service dog would be happy to help them out. Mr. Bagshaw said he has witnessed an escorting out of a service dog not trained. Mr. Penland expressed appreciation to Ms. Adams for clarifying and dealing with the matter. It was noted any reputable trainer provides documentation on service animals. Ms. Adams said the dog does not have the rights an owner does; if not compliant with rules the foundation is protected. It is possible to ask removal of a service dog to protect others. She noted staff has done a wonderful job.

EPR 18 Jerry Heister Coopers Lake, PA Sep ????? Booshway – Lynn Cowell 0

Mr. Heister reported the land contract is complete. The only thing at this time is Mr. Cowell's position. He said there is a lot to look at closer. He believes there won't be more than 300 at the event. The first one held there had 900 and the second 500. If budgeted for 500 to 700 people it would not be profitable. At 300 to 400 the cost would be too much. He will be discussing this further.

Ms. Heister said Mr. Cowell said he is not certain that dates are included in the contract correctly. Mr. Heister will be contacting Mr. Cowell upon the completion of this event to recommend moving forward with the event planning. Mr. Penland said he had been asked to run the range and he informed Mr. Cowell he could not. Mr. Duhamel said last one was 662 attending; some people do not want to go back to the site. Last year there were two sites and Coopers Lake was chosen. He does not believe there will be 650 people there. As a non-voting member he believes one thing to look at is the use of same sites, which is not good.

A brief discussion of returning to sites took place with it noted that campers are making the choice and there are limited options now. Ms. Adams said some people have expressed disappointment at the Coopers Lake site due to the more modern layout, however those that are aging see it beneficial if requiring scooters and such. Mr. Heister said when paying \$16,000 to Coopers Lake for services it is not feasible to go forward knowing there would not be a profit? Mr. Duhamel said the event may need to be cancelled; Mr. Heister said a different location could be found.

SEPR 17 Robert Woody Yadkinville, NC Oct. 21 - 30 Booshway – Mickey Mikulis

Mr. Bagshaw said all wood is in and the water is handled. It is expected there will be a great number of school children coming in with adults. He expressed his belief that the chaperones should not be charged to attend the event as it is educational. He is looking at between 270-280 attendees; some have been wanting to pre-register after the deadline. He said that the difficulties previously with family members appears to be resolved and he does not expect any problem from landowners. The media has been notified of the event. Mr. Woody will provide the Foundation 101 seminar. He said if people do not want this event in Florida they need to vote. There are some wanting to move the event to the Alifi.

It was MOVED by Mr Penland, seconded by Mr. Heister, and unanimously adopted at 12:05 p.m. to break for lunch.

Open session resumed.

Roll call:	NEPR Delegate	Jim Penland - Chairman - Present
	NEPR Delegate	Karen Fuller - Present
	ONW Delegate	Vicki Johnson - Present
	ONW Delegate	Henry Felder - Excused
	EPR Delegate	Melissa Adams - Present
	EPR Delegate	Jerry Heister - Present
	CoD Delegate	Ed Stout - Excused
	SEPR Delegate	Greg Bagshaw - Director Public Relations - Present
	SEPR Delegate	Robert Woody - Excused
	Mark Adamik, Jr.	Parliamentarian - Excused
		Dan Duhamel - Quartermaster - Present
		Beverly Heister - Business Office - Present
		Andy Huey – Treasurer - Excused

IS THERE A QUORUM? (6 Delegates needed) – Yes, there is a quorum.

Approval of Minutes of January 8, 2017

It was MOVED by Ms. Adams, seconded by Mr. Penland and unanimously adopted by voice vote of members present, to approve the minutes of January 8, 2017, MINUTES APPROVED.

Old Business-

Update By-Laws

Mr. Penland noted that seven pages were removed as a result of review and deletion of repetitive and superfluous language. Mr. Bagshaw said Mr. Woody was not able to attend this event. Mr. Heister said he has not had the opportunity to thoroughly review the amended by-laws as he would like. As a result, it was decided to carry over this item until the next meeting.

Paperwork

This item was already discussed.

Event Information

Membership # must be on Pre-reg. form for all members listed, not just one.

Mr. Penland said he would work on this proposed amendment and it can be covered at the next meeting.

Delegate Job During and After the Event

Mr. Penland said he included this item as a result of the Delegate in Charge leaving the site at Coopers Lake without checking the trailer first. Mr. Bagshaw said that occurs at the end of the event and was the delegate's responsibility. Mr. Penland said others covered the delegate's obligation. A brief discussion took place about how it was previously noted that the delegate is in charge until the end of the event. Mr. Heister will look at the data base in the office and send along.

Write in the Areas we Missed from Last Meetings

Mr. Penland asked that any items missed at the last meeting be listed to discuss at a future meeting.

Bonding

It was noted that the option to bond individuals was reviewed. The cost would be \$700-\$800 each for the four individuals to be covered. Board members are covered by the liability insurance that costs \$744/annually.

By-Laws

It was MOVED by Mr. Heister, seconded by Mr. Bagshaw, and unanimously adopted by voice vote by members present, to table action on the revised Bylaws until the next Foundation meeting. MOTION APPROVED.

Actions

A brief discussion took place on how actions are finalized. Practice has been to wait until minutes are adopted to enact the changes.

It was noted that determination of a camp feast or social event was at the discretion of the Booshway.

It was noted that the profit and loss statement processes should be clarified with regard to when they need to be turned in. This document is to be sent to Mr. Bagshaw, Mr. Huey, and Ms. Heister.

It was MOVED by Mr. Penland, seconded by Mr. Heister, and unanimously adopted by voice vote of members present, to clarify the language regarding profit and loss statements to reflect what is needed. MOTION CARRIED. Mr. Heister will assist with the review.

Ms. Adams spoke of last year's Eastern Primitive Rendezvous profit and loss, noting there is a difference in figures due to \$900 in funds retained in a bank account for use at the next event. Mr. Heister said the funds should be included in the 2016 event P&L statement. Mr. Bagshaw does not believe funds should be carried for an event two years away. What has been done is to see what was needed and determined what was needed as start up for the next event. Mr. Heister asked if there is any way to carry funds when it is known the site is the same, he does not feel it is a good idea. Mr. Bagshaw said a carry over amount is voted on at the Southeastern.

Discussion continued on how various events have had to cover costs that come up unexpectedly during an event. Mr. Bagshaw expressed his belief that events should handle their money.

It was MOVED by Mr. Bagshaw, seconded by Ms. Fuller, and unanimously adopted by voice vote by members present, to table further discussion until after January 1, 2018 since working with PNC for subaccounts. MOTION CARRIED.

Updates to Manual

In an effort to save costs small changes to the manual will be done by physically changing the itethe Bank Account page should reflect an increase to \$1,500 and that the time to turn in all items is changed from 30 days to 60 days.

It was reiterated that without a receipt properly noted no funds are to be released.

It was MOVED by Mr. Bagshaw, seconded by Ms. Adams, and unanimously adopted by voice vote of members present, to have the Treasurer look into changing bank accounts to PNC and return to the previous method of subaccounts. MOTION CARRIED.

The Board moved for a ten minute recess.

Open session resumed.

Roll call:	NEPR Delegate	Jim Penland - Chairman - Present
	NEPR Delegate	Karen Fuller - Present
	ONW Delegate	Vicki Johnson - Present
	ONW Delegate	Henry Felder - Excused
	EPR Delegate	Melissa Adams - Present
	EPR Delegate	Jerry Heister - Present
	CoD Delegate	Ed Stout - Excused
	SEPR Delegate	Greg Bagshaw - Director Public Relations - Present
	SEPR Delegate	Robert Woody - Excused
	Mark Adamik, Jr.	Parliamentarian - Excused
		Dan Duhamel - Quartermaster - Present
		Beverly Heister - Business Office - Present
		Andy Huey - Treasurer - Excused

Voting

It was MOVED by Mr. Bagshaw, and unanimously seconded and adopted by voice vote by members present, to elect Jerry Heister to be Chair for the period of 2018 – 2019. Mr. Heister accepted the nomination, MOTION CARRIED.

It was MOVED by Mr. Heister, seconded by Mr. Penland and unanimously seconded and adopted by voice vote by members present, to elect Melissa Adams to be Vice Chair for the period of 2018 – 2019. Ms. Adams accepted the nomination, MOTION CARRIED.

It was MOVED by Mr. Heister, seconded by Mr. Bagshaw, and unanimously adopted by voice vote by members present, to appoint Karen Fuller as Secretary. Ms. Fuller accepted the nomination, MOTION CARRIED.

The Board cast votes to accept all nominees.

It was noted that the Delegates/Delegates in charge are in charge until the close of the event, at which time the new delegates take over for the next event.

New Business

Mr. Heister took over as Chair of the meeting.

Mr. Heister said that he would let all know how he stands on things. He believes that problems can be solved if delegates do the job they are supposed to and he hopes things can be better.

Mr. Penland asked that delegates working with Booshways remember that mistakes may be made; it is better to help resolve than stating they are wrong. It is important to find out why a choice was made and advise and help direct according to the Foundation. It is much easier to help than criticize.

A review of the profit and loss statement was completed to determine whether line items should be removed.

It was MOVED by Ms. Adams, seconded by Mr. Penland, and unanimously adopted by voice vote by members present, to remove the following line items from the profit and loss statement: 706, 455, 604, 697, 698, 702, 703, 706, 708, 710, 753.1, 753.2, 753.3. MOTION CARRIED.

It was noted it would be good to have a quick order checklist for Booshways to use for an event. The most important to set up is road and range. Mr. Penland offered to develop the list to be provided at the next meeting.

It has become apparent that when figuring the 30 days prior to an event for the closure of pre-registration there is confusion. It was MOVED by Mr. Bagshaw, seconded by Mr. Penland, and unanimously carried by voice vote, to include the same numerical day of the year one month prior to the deadline for pre-registration in all advertisements and pre-registration documents. For example: if the event were July 30th the deadline would be June 30th. MOTION CARRIED. It will be the responsibility of the office to ensure the date is properly noted.

Ms. Adams spoke of having heard negative comments relating to the Foundation while attending a trade show. As a result, a survey was developed to enable the Foundation to hear from attendees about their experience or ideas to improve. She would like to put this out on the web site. Mr. Bagshaw said the surveys would be returned to the office; anyone getting information to go on the

web would need to contact him.

At a trade show a discussion was held with Ms. Adams and Mr. Penland about the two liaison seats from the NMLRA. Basically they do not do anything with the Foundation as when it was started. Mr. Heister was involved with the individuals when previously Chair; it is unknown what the incoming Chair of NMLRA would choose to do. If there are two liaisons they do not hold voting rights on officers. Mr. Heister would like to remove these seats, however, no change can be made such as that without their approval. About 10-15 years ago a change was requested with no action taken. Mr. Heister will work very closely with NMLRA to work out a satisfactory agreement to remove the seats. Ms. Johnson asked if removal would affect anything. Mr. Heister said the Foundation has a Memorandum of Understanding with the NMLRA. Mr. Bagshaw said nothing has happened as the Foundation did not want to be the first to step aside. He said leave them on until things are worked out. Mr. Heister said the Foundation offers discounts to NMLRA members and they provide pages in their Magazine at a value of \$1,200 for Muzzleblast for twelve issues a year and Muzzleloader \$900 per issue for two pages; there are seven issues per year. Ms. Johnson suggested using Smoke and Fire for advertising.

It was noted that some individuals spoke of the difficulty to locate delegates within camp. A discussion was held about the potential of purchasing flags to designate the delegate. Mr. Penland said he would see about pricing and the possibility of a panel. Mr. Bagshaw noted if someone cannot deal with a situation they should direct the person to another.

Vennie Hotchkiss, who wishes to Booshway was introduced.

The Board discussed having heard people expressing dislike of the names of the staff being included on the medallion. It was noted that there is no restriction regarding this. Artwork is sent to the office to proof and ensure all information necessary is included. Mr. Hotchkiss said he has worked up artwork and sent to Dynabuckle for an estimate. He was informed that no work can be done on the event until after 2018 events are completed.

The topic of whether or not to continue producing gatebooks occurred. It was noted that while some never read them others keep them as a keepsake of the event. A suggestion of utilizing signage to notify participants of events was made. It was noted due to limited advertising to offset the cost it would be a potential cost savings. Mr. Penland said when a group of campers are together they could share one gatebook.

There have been complaints of people using matchlight charcoal and burning plastic in the fire. It was suggested that perhaps a fine to do so would be a way to mitigate the problem.

A discussion regarding negative comments stressed the importance of perception. There are times local residents have a negative viewpoint due to limited negative statements. Not only would it limit people coming to see the event it can also reduce the number of volunteers for an event. It was stressed that all need to be careful how to present ourselves.

It was MOVED by Mr. Heister, seconded by Ms. Johnson, that due to Mr. Heister's position as Chair, Ms. Heister, Office Manager, will answer to the Vice Chair, Ms. Adams. A voice vote on the motion resulted as follows: Ayes – 5 (Delegates Penland, Fuller, Adams, Bagshaw, Johnson); Abstain – 1 (Delegate Heister). MOTION CARRIED.

Mr. Penland said the Business Office does not handle money, however often receives checks and needs to be able to have authority to properly deposit them. Mr. Heister said as long as he is Chair she would be able to do so as he has authority, when this changes it may need to be discussed. Ms. Heister said she had gone to make a deposit and had forgotten the account number and could not

make the deposit as she is not authorized.

For the Good of the Foundation

Mr. Hotchkiss spoke of a possible fund raising activity at his property to be done at Halloween 2019. He would like to have a small camp set up that would include rendezvous participants and Civil War reenactors. Mr. Heister said it may conflict with the dates for the Southeastern. Mr. Hotchkiss said he prepares a haunted corn field and other items that draw in people. Mr. Heister said more information would need to be gathered to determine if it would be covered by our insurance and if it would be allowed as an educational experience to qualify for the 501c3 designation. Mr. Bagshaw said people not able to attend the Southeastern might wish to participate. It was decided this suggestion would be discussed at a later meeting.

It was MOVED by Mr. Bagshaw, seconded by Ms. Adams, and unanimously adopted by voice vote by members present, to adjourn the meeting.

The meeting adjourned at 4:54 PM

Respectfully submitted,
Karen Fuller