

Roll Call: Jerry Heister EPR Delegate 2016-2018(Chairman)-Present

Melissa Adams EPR Delegate 2018-2019(Vice-Chairman)-Present

Karen Fuller NEPR Delegate 2018-2020 (Secretary) - not present

Daniel Duhamel Corp of Discovery Delegate 2018-2020-Present

Jim Penland NEPR Delegate 2016-2018 -Present

Andrew Huey appointed (Treasurer) –Present

Beverly Heister (Office) -Present

Robert Woody SEPR Delegate 2016-2018 -not present

Mark Adamik Jr appointed (Parliamentarian) - Present

Greg Bagshaw SEPR 2017-2019 (Publicity)-Present

Bob Dunn NEPR 2019-2020 -Present

Guests Present: Tess MacCaskill NEPR 2020 Booshway

9:10am Official Secretary, Karen Fuller was not able to be present. The following are minutes taken during the meeting by Melissa Adams.

After roll call Jerry asked that all voting delegates present stand. Only 4 voting delegates were present at the meeting and due to not having a quorum it was determined that we could not proceed with a proper meeting due to our by-laws. However, it was agreed that a general meeting would be had and that comments and concerns would be addressed from those present at the meeting. A discussion was had to schedule the official meeting to be held via phone conference on October 10<sup>th</sup> at 7pm. An e-mail with agenda and phone call information will be sent out prior, along with the minutes from our previous meeting. Jerry expressed his emphasis on making sure he was following procedure and complying with by-laws.

9:41am Vennie Hotchkiss (EPR 2019 Booshway) and Angie Jones joined the meeting.

Jerry opened the floor to comments from those in attendance.

Jim Penland (NEPR delegate term ended 2018) expressed his desire to stay involved with helping the QuarterMaster. June 2018, Jim headed up a work detail at Jerry's to organize the large equipment trailer. A Quartermasters trailer book was created including pictures to show the proper storage and location in the trailer to maximize storage space, keep weight balanced in trailer, and reduce damage to items during travel.

Dan Duhamel delivered a concern from Ace Richmond that the Archery targets are falling apart. We will need to replace more for the next events. Greg Bagshaw stated that there is a budget line already in event budgets to replace targets at events. Three targets had been donated in 2017 at the EPR and three more were purchased in 2018. Discussion was had by several in attendance that we would like to potentially try to get a corporate sponsor or work a deal out with one of the companies that make/sell targets. Jerry Heister recommended that we create some sort of BRAND (branding system) to mark all

foundation equipment, including targets so that we can keep track and monitor. Melissa Adams remarked that our archery participants has increased significantly over the past few years and we may need to watch the number of participants and adjust accordingly. Dan Duhamel stated that the hammock system in the trailer has helped already to keep the targets protected and in order.

Vennie Hotchkiss (EPR 2019 Booshway) wanted to know when can Booshway Bucks be turned in, anyone can cash them in in 2019. The Booshway Buck Prize Program was voted to dismiss and that Booshway Bucks will no longer have value at the end of the day December 31<sup>st</sup>, 2019.

Vennie asked if the foundation provides pop or drinks for the feast. In previous (date?) meeting it was voted to set a \$5 per person maximum to budget for the feast. In the past drinks had not been included, however if he chooses to provide drinks the cost would have to be within the budget restrictions.

Vennie stated that he is receiving some donated prizes for matches to help with his EPR budget. He also asked about the number of competition matches to be held. Jerry stated that the minimum number of matches to be held is in the Delegate/Booshway handbook, there is no maximum number of matches set. There is a required Scribe match with a prize value of \$30.

Vennie would like to use the local Amish community with their horse and wagons to deliver ice and do trash runs. However, he stated he would like to compensate them with pay and essentially hire them to do the work. There was a good deal of discussion in regards to this. Daniel stated that the job of ice and trash runs is that of the aid-de-camps and that it is part of their volunteering to help with the event. We cannot pay anyone to do this position as it would offend all who have helped in the past and all who would potentially help in the future.

Jerry discussed that we make sure that the Horse Captains, at any event that permits a horse camp, are diligent in reviewing Coggins and Health reports on any horse participating.

Vennie stated he has 12 water buffalos (water containment units) on his property to use and he would like to offer to the foundation to purchase some of the water buffalos to replace older ones that the foundation currently owns. Jim Penland stated that we currently have water buffalos that are deteriorating and will need to be replace. Before any of the water buffalos are used the foundation must make sure that they are of food grade quality and that nothing else has been stored in them not of food grade. This will be examined before use or potential purchasing is done. Vennie also stated that water will be donated for the use of the EPR 2019. Mark Adamik interjected that we must retain a water quality certification for the water to have on file in the office for the use of this water. Vennie stated that will not be a problem.

Vennie brought up the topic of assistance/seeing/search dogs. Melissa stated that we have a participant, Bob Dalesio, who is in the process of nationally certifying his search and rescue dog- a female bloodhound. At the time she becomes nationally certified she will be on call for duty 24/7. Melissa has spoken extensively with Bob about his search dog. Bob is willing to do seminars and demonstrations for participants and public on what a search and rescue dog is trained to do. We are looking forward to their participation. Bob will provide a copy of her registration to keep on file.

1005am Lynn Cowell (EPR 2018 Booshway) and Boyd Houy (newly elected EPR Delegate 2019-2020) arrived.

Vennie brought up a few questions about firewood and number of hooters, questions to be discussed later with Melissa. He stated that the cheapest hooter rental he has found is \$70 (x 40 units) regular, and \$100 for wheelchair units. Vennie stated he has a local person who can make fitted hooter covers. He said the cost for a 10 x 10 to cover 4 hooters would be \$200. Jerry asked if that would include a mess top and what the materials would be. Discussion was had about the topic of covering hooters. The discussion included, there had been no complaints about the hooters not being covered at this EPR 2018, however many folks would like to see them covered. Discussion continued with the cost of wood slab frames and use of burlap. We will continue to discuss this during the official meeting and try to resolve a cost and space effective decision. That was the last on Vennie's list.

Lynn Cowell stated he wanted to thank everyone for putting up with him and his hard headedness. Due to some health issues Lynn had before the start of the event, he gave all his credit to his staff members and many others who stepped up and took charge in order to make the event happen. Dan Duhamel led the Thank you to Lynn for all of his hard work and efforts and the staff he had chosen. A huge round of thanks was given to Lynn for a successful event. Lynn added that the QuarterMaster Trailer book that was created made finding everything in the trailer easier and really helped to keep it organized.

Jerry took a few moments to introduce Boyd Houy, the newly elected Eastern Delegate for the 2019-2020 term. Jerry asked Bev to make sure she has his information on file. Jerry also asked that Robert "Bob" Dunne's information be on file. Bob is the newly elected 2019-2020 North Eastern Delegate. There was some discussion had on how the phone conference would be led on October 10<sup>th</sup>. Jim Penland stated that the out-going Chairman (in this case, the out-going Delegate) would be in charge for the portion of the meeting pertaining to old business. During some confusion with this Mark Adamik called Order of the meeting and discussion ended with clarity. This concluded the public session of the meeting as no other issues were brought up for discussion.

Andy Huey, Treasurer, wanted to give a financial report since he had it all prepared and there were a few items to be addressed. The Report could be read but could not be approved until a quorum was present. Andy stated that as of the beginning of the event we had \$39383.50 in the main account with \$500 remaining in the individual subaccounts with the exception of the currently on going EPR. Saving account had \$11069.89, and that the North Eastern was pending some final reports before close out sitting with 6643.07.

Dan Duhamel stated there had been a few expenses that had not been reimbursed from the Corp of Discovery. Andy Huey was writing the checks during the meeting to be given for the reimbursement of these expenses. Andy had paper work present to get information from Vennie Hotchkiss and for Corp of Discovery to get the 2019 accounts set up after the first of the year. Greg thanked Andy for all of his work in taking care of the financial reports and sending monthly reports in for the newsletter. Jim stated that the monthly reports has reduced the number of complaints and has opened the eyes of many on what it actually costs to run the events.

Andy stated that with the change of positions we will need to get the new Chairmans information on the accounts and remove Jerry's name after the new board is formed. Andy asked about getting Beverly,

the Office Secretary a bank card with her name for Office expenses. It was recommended by Dan and Greg that Beverly does not receive her own bank card due to her being a private contractor.

Jerry asked that agenda notes need to be sent to him before the October 10<sup>th</sup> meeting. There was discussion regarding the secretary position. Bob Dunne asked if the position needs to be a delegate or if the position can be appointed. The answer was no the position does not have to be filled by a delegate and can be appointed if necessary. Dan Duhamel asked Beverly if she would be present on the October 10<sup>th</sup> phone conference. Beverly stated that yes she will be present on the call. Beverly's Office contract will be up as of December 31<sup>st</sup> 2018. Dan Duhamel asked Beverly if she would like to continue in the Office position. Beverly answered, "YES". Contract terms will be finalized during a full board meeting in October or December. Greg stated that we need to make sure everyone has copies of the By-Laws.

Greg Bagshaw brought up the fact that the yearly renewal for the web page and the monthly newsletter will need to be discussed and voted on because the renewal date was coming soon.

Jerry concluded the meeting with reading a letter from the Pennsylvania Governor's office as a result of Lynn Cowell reaching out to the Governor for support to the National Rendezvous and Living History Foundation and specifically the Eastern Primitive Rendezvous. A copy of the letter should be on file with the Office.

Minutes were recorded by Melissa Adams, in the absence of our Secretary Karen Fullner, for the open annual meeting of the National Rendezvous and Living History Foundation held at the Eastern Primitive Rendezvous in the meeting place.