

General Meeting Agenda
December 14, 2007
7:00 PM EST
Telephone Conference

Call to Order

- Remind everyone that the meeting is being recorded.

Roll Call- (P= Present - Roll call was taken after each break)

Allen Benslay -P - P - P - P

Larry Clark

Lisa Allred-P - P - P - P

Joe Crimmins-P - P - P - P

Wade Reynolds-P - P - P - P

Jim Badders

Jerry Middendorf-P - P - P - P

Winston Roland-P - P - P - P

IS THERE A QUORUM? YES

Continue with roll call

Jay Hando -P

Bob Kellogg-P

Jennifer Beaty-P

Jerry Heister-P

Cathy Schweingruber

Also in attendance

Parliamentarian; John Lammons - Present

Adult and Youth Activities Chair; Ruth Py Absent

Booshway Bucks Manager; Dave Guy Absent

Invited Guests – ONW Delegate candidates; Mike Radke, Present

Mary Beth Aust-Keefer, called in later

Approval of the “Minutes” from Sep 07 EPR Annual Meeting with Council of Delegates listed in attachments as MINUTES 1

Motion by- Wade Reynolds

Second by-Jerry Middendorf

Passed

Approval of the “Minutes” from Sep 07 EPR Annual Meeting of the Board of Directors listed in the attachments as MINUTES 2

Motion by- Wade Reynolds

Second by- Lisa Allred

Passed

Brief Speech by Chairman

We are starting our second year with the present Board of Directors. As this meeting unfolds we will achieve several things that will improve our future and ease of operations. All Delegates will have a voice in the voting process. Delegates will take on additional responsibilities. Several people are in the process of streamlining the job descriptions of the Booshway, Seguendo, Clerk and Scribe, as well as the officer positions of the Foundation. Bev Heister is in charge, working with Lisa, Luanne, Joe and myself. The massive amount of information is such that we can't expound upon it during this meeting. When it is released to everyone, it is imperative that it be read and complied with. It will be completed and posted on our web site before the SEPR. Each Delegate must make sure that their Booshway and staff is informed. I want each of you to remember that you are representing your district. You are not a person that has a personal agenda to resolve. Your decisions should reflect the people that you represent. We are in a position of power and should never do anything wrong that can reflect on your integrity or the purpose of this foundation. You must remember that in this meeting, not everyone will agree with you. Your thoughts might not be the same as everyone else's.

This meeting will be conducted in a professional manner.

Reports of Standing Committees

Event Policies - Allen Benslay see Attachment 3

Adult and Youth Activities Director – Ruth Py No Report

Publications Committee – Lisa Allred - Mike Harris will help with Corp Sponsorship program since Jill has had to step down.

Strategic Planning - Jim Badders - No Report

Ethics Committee – Larry Clark No Report

Finance Committee – Joe Crimmins

Balance Sheet: Attachment 1

Recommendations: Attachment 2 – Approved by Allen Benslay

Reports of Special Committees

Office Transition – Joe Crimmins

Copier/Printer is up and running. Contact him for printing needs. Contractual Employment costs.

Quartermaster – Larry Clark; Disposition of Junk Equipment – No Report

Booshway Bucks Manager –No Report

Reports on Rendezvous

SEPR 08 Allen said that James Vaughn has everything under controll

SEPR 09 Nothing in sight

CoD 08 No Report

CoD 09 No Report

ONWPR 08 Lisa said that they are ready to go

ONWPR 09 No problems reported by Carlton

MWPR 08 Jennifer reported that they have had several work parties. Everything is ahead of schedule.

MWPR 09 Jennifer said Eric Davis will present his property in NE Missouri if it is approved.

NEPR 08 Any NEPR Delegate

NEPR 09

EPR 08 Any EPR Delegate

EPR 09

Break – refer to Roll Call

8:46

8:49

Old Business

1. By-law Changes – Winston Roland. (Statement by Chairman Benslay - In the event that the proposed changes were ratified they will go into affect immediately, and we will determine if we have a quorum from the roll call at the opening of this meeting. We will follow Roberts Rules of Order to determine a quorum. The By-Laws will be changed later to reflect the additional Board members and the quantity needed for a quorum.) Winston reported that the NMLRA Board would only approve the changes if we made other changes to our governing documents. Accordingly, the changes were not ratified.

Allen is concerned and disappointed that nothing was done in the one year time to get things approved by the NMLRA. Also that he stood in front of the NMLRA board and nothing was said to him about changes being made before being voted on by the NMLRA board.

2. Use of NMLRA trademarked Rendezvous names – Winston Roland.

Was referred to NMLRA Law firm - per Jerry Middendorf

3. Reminder of changed pet rule and changed visitor rule.

Wade made a motion to rescind the pet policy changes.

Seconded by: Joe Crimmins

Passed

This put it back to "No pets in the primitive area".

The part that covered the barking dog is covered under the Nuisances rule, the December 07 meeting, which says "Conduct which disrupts the peace and order of the camp may result in immediate expulsion from the event.

Stealing, fighting or illegal drug use will not be tolerated and will result in immediate expulsion.

The changed visitor rule from September 2007 says that "Day visitors" are allowed on rendezvous property only during posted day visitor times. This includes the Modern camp and the parking lot. This was not rescinded.

4. Up-date on AED Program by Rob Kellogg.

5. Recovery of NRLHF monies from Linda and Rick Blizzard – Joe Crimmins.

Joe spoke with several attorneys. They all agree we have a case. Refer case to small claims court.

It is felt that Rick Blizzard is most likely judgment proof since he has everything in his mother's name.

Joe Crimmins will serve a complaint to Rick Blizzard for the \$1300.00. This will be covered under the NRLHF By-Laws and not the Code of Ethics. The Board has proof of this violation as stated in an email sent by Rick Blizzard. The complaint will be served according to the By-Laws and a hearing held at the SEPR.

Make a motion: Joe Crimmins

Charges be brought forth against Rick Blizzard for failure to return monies owed to the NRLHF.

Seconded by: Lisa Allred

Passed

Break – Refer to roll Call

10:50

10:53

6. Disposition of Quartermaster items that are no longer useable or needed – Larry Clark. NOTE: This was discussed at the Annual Meeting but nothing was resolved. Among the questions remaining are: Who determines what "stays, is sold, or trashed"? Is Board approval needed before items are sold? How will they be sold?

Motion by Joe Crimmins-Table until next meeting.

Seconded: Lisa Allred

Passed

New Business

1. Putting NRLHF Officers and Delegates from that rendezvous on the rendezvous staff. This allows those who need to work with the Boosway and Staff to arrive before early setup.

Motion by Jerry Middendorf – Four officers and Delegate in charge. Amend motion to define the four officers and two delegates.

Four Officers are: Chair, Vice Chair, Secretary, Treasure and the two working delegates of that event.

Seconded: Joe Crimmins

Passed

2. Discuss Straw votes if necessary. Explain its use if the NMLRA has not ratified the changes to our By-Laws.
3. Delegate for the ONW. Cathy Schweingruber has resigned; the candidates to replace her are Mike Radke and Mary Beth Aust-Keefer. At this time vote on a replacement by the computer link provided. You have 10 minutes. John Lammons will inform us of the outcome.
Election winner: Mary-Beth Aust-Keefer
4. I am establishing an Emergency Management Committee, and appointing "Darylee Foertsch" <hawkeye@copper.net> as the Chair. The committee's first duties will be to draft, for Board approval, a standardized Emergency Management Plan for use at all NRLHF events.
5. As part of her Publications Committee responsibilities, Lisa has established a Position Description Sub-Committee chaired by Bev Heister. The sub-committee's first duties are to review all position descriptions and suggest to the Board appropriate revisions.
6. Revise camp rules to provide for "nuisances". Following the noise issue at the EPR, Joe suggested the following change to an existing rule: "Conduct which disrupts the peace and order of the camp may result in immediate expulsion from the event. Stealing, fighting, or illegal drug use will not be tolerated and will result in immediate expulsion."
Motion to amend the rule by Joe Crimmins as stated above.
Seconded – Lisa Allred
Passed
7. Delegate in Charge guidelines have been changed, see attachment.
Attachment 3
8. We all need to READ the NRLHF web site frequently, as this is our "official" communications vehicle.
9. Assignment of Delegate in Charge to each 2008 event.
 - SEPR Allen Benslay
 - CoD – Jerry Heister
 - ONW Lisa Allred and Mary-Beth Aust-Keefer
 - MWPR Jennifer Beaty
 - NEPR Bob Kellogg
 - EPR Jerry Heister
10. All placement of articles/fliers/ads, etc in MB must be approved by the Secretary. This enables her to prioritize our articles/advertising and maintain a constant flow of information.
11. Tavern control and accountability. Discontinue funding it with NRLHF funds.
Motion – Wade Reynolds - \$100 allowed/towards Event Social Activities.
Seconded – joe Crimmins
Passed
12. Blue Jacket Match needs to be modified.

Jerry Middendorf will find out more on this subject and report back.

For the Good of the Foundation

Propane Rules and Regulations – Next meeting

Thank everyone for attending

Motion to adjourn: 2:30 a.m.

Jerry Middendorf

Seconded: Lisa Allred

Attachments Follow

Attachment 1

NATIONAL RENDEZVOUS & LIVING HISTORY FOUNDATION
Financial Statement for Fiscal Year Ending December 31, 2007

	<u>2006</u>	<u>2007</u>	<u>NOTES</u>
ASSETS			
Current Assets			
Bank Accounts			
Foundation Checking Acct.	14,386.39	64,289.54	
Total Field (Redezvous)			
Accts.	6,079.67	0.00	
Total Bank Accounts	20,466.06	64,289.54	
Certificates of Deposit			
Huntington Bank CD	10,000.00	0.00	
Wachovia Bank CD	0.00	11,175.08	
Wes Banco CD	10,000.00	11,000.00	
Total Certificates of Deposit	20,000.00	22,175.08	
Foundation Petty Cash	250.00	250.00	
Total Cash Assets	40,716.06	86,714.62	06 corrected - \$759.96 (MM acct.)
Booshway Bucks	????	13,630.00	No accounting of BBs before 2007.
Total Monetary Assets	40,716.06	100,344.62	
Fixed Assets			
Fixed Assets			
QM Inventory	584.25	584.25	Due to condition of equipment, these 3 lines are subject to significant downward adjustment in 2008.
Office Equipment	9,802.37	9,802.37	
Rendezvous Equipment	17,288.58	17,288.58	
Total Fixed Assets	27,675.20	27,675.20	
Accum Depr			
Accum Depr - Office	-1,328.26	-1,328.26	Must be recomputed in 2008 based on revised fixed asset value.
Accum Depr - Equip	-5,416.93	-5,416.93	

	Total Accum Depr	-6,745.19	-6,745.19
	Total Fixed Assets Minus Depreciation	20,930.01	20,930.01
TOTAL	ASSETS	61,646.07	121,274.63
LIABILITIES			
	Current Liabilities		
	Booshway Bucks	????	11,370.00
	Other Liabilities		2,000.00
TOTAL LIABILITIES		0.00	13,370.00
EQUITY	Assets - Liabilities	61,646.07	107,904.63
TOTAL LIABILITIES & EQUITY		61,646.07	121,274.63

Liab. = \$25K minus
Line 24.
Estimate. No known
outstanding liab.

Equity equals Net
Worth

Attachment 2

I have the following suggestions to offer to the Board:

1. Boosway Bucks were not accounted for prior to 2007. That meant that we had an unfunded liability which was never reported. The Blues and Greens (Boosway Bucks) represent \$25000. We have on hand bucks totalling \$13630. It is somewhat higher as Dave Guy is still counting some redeemed bucks from the MidWest that we did not know existed until recently. The unfunded liability is $\$25K - \$13630 = \$11370$.

I recommend that we put \$11500 in a Money Market Account earmarked for Boosway Bucks. This would fund the liability 100%.

2. Prior to 2006, the NRLHF had \$40000 in Certificates of Deposit that were to act as reserves. That number has dwindled to \$20000.

I recommend that we restore our reserves by purchasing an additional \$20000 in CDs.

3. The Board passed an AED Program (not just the purchase of an AED). We have not had the money to purchase an AED.

I recommend that we earmark \$5000 for the purchase of one or more AEDs. The expenditure to be made only after we are assured that the Program we passed is up and running.

4. As a 501(c)(3) corporation, we have certain educational and charitable obligations. Obligations that we have not had the finances to fulfill in the way many of us would like to.

I recommend that we earmark \$5000 for educational and charitable purposes. Leppy is Chair of the Long Range Planning Committee. Now is the time to start saving to finance some of the initiatives that the Committee develops.

If the Board approves these recommendations, we would still have \$22789 in our Operating Account as opposed to the \$20466 that we had at this time last year.

I think that we need to get out ahead of the curve and show the campers that we have a responsible plan and are moving forward in building the NRLHF.

Joe Crimmins
Treasure- NRLHF

Attachment 3

Every Rendezvous has a Delegate in Charge. When you are designated as the Delegate in Charge, you are part of the Staff for that event. You represent the NRLHF Business Office, which entails a lot of responsibilities. Listed below are some of your Duties.

- You should attend the Event that you were elected to represent.
- Coordinate with the Business Office about obtaining proper forms, camera, film and ballots.
- Coordinate with the Booshway / Quartermaster about the Foundation Office tent.
- Be on site before early setup day. Check the area designated for the ranges.
- Establish a location for the Business Office and keep it open during normal Business hours.
- Be at opening ceremonies and coordinate with Booshway for a time to conduct the Foundation Business. Welcome everyone on behalf of the NRLHF. Recognize distinguished visitors. Make any announcements from the Office. Open the meeting for the nomination or volunteers for the position of a new Booshway and a new Delegate. Establish the procedures and place for voting.
- The Delegate in Charge may ask any other Delegates to assist. Volunteers are welcomed.
- Take photos of the candidates and place them on proper posters. Make sure the photos are taken at the same distance. Make each poster the same as to lettering and camp names. Do not show partiality while placing the posters at the voting place.
- Check the voter's medallion number and mark the record sheet.
- Issue one ballot for the Booshway and one for the Delegate, unless it is simpler on one ballot.
- Provide for a place for the voter to mark his or her ballot unobserved by anyone.
- Keep the Ballot Box in sight and make sure that it stays locked.
- Secure the Ballot Box at the end of the voting day if voting more than one day.
- Make arrangements to have the vote counted by disinterested parties, keeping the results private.
- Ensure that the number of Ballots for any position does not exceed the number of voters.
- Present results at the appointed time.
- Deliver written material to the winner as appropriate (NRLHF Books).
- Convert Booshway Bucks from Traders using money from the gate. Record all transactions.
- Count and vouch for gate and visitor fees everyday with the clerk.
- Oversee the money for the Ice sales and be able to provide change.
- Whenever possible, convert proceeds to Money Orders.
- Be present at camp meetings, but allow the Booshway and staff to run their event.
- Carry out other duties as necessary and appropriate.

- Be present at closing ceremonies. Congratulate the Boosway and staff on a fine event.
- Coordinate with Clerk and Staff and close out all monies as possible. Pay outstanding bills and get proper receipts. Have all paperwork signed by staff. Make arrangements to return Office equipment and monies to main office. If the Foundation officers are present get them involved.

If you have any questions or comments, contact the Vice Chairman or myself.

Allen Benslay
Chairman NRLHF